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7 MAY 1963

DEPARTMENT OF STATE - State of States and Divisions

THE JOURNAL OF POLYMER SCIENCE

1. The USA Career Service Panel will convene during the week of 13 May 1962 to consider promotions of B Career Service personnel who are presently at the following grade levels:

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3. Also, during this time period, the Panel will consider its promotion recommendations to the AD/BSA for presentation to the B Career Service Board of B Career Service personnel who are presently at the GS-13 grade level. The B Career Service Board will act on these recommendations in May of 1987.

2. Promotion recommendations are due to the Office of Personnel not later than 10 May 1963. Attached to the addressee's copy of this memorandum are listed those individuals on whom promotion recommendations have already been received. In those instances, another recommendation is not necessary.

4. For your information, the promotions to GS-07, GS-08 and GS-09 in the secretarial, information control and clerical categories will be considered by the G Career Service Board in July of 1963 and the GS Career Service Panel will submit its recommendations to the AD/GSA for presentation to the Board in June of 1963.

Executive Secretary

SECTION I

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